ADDITIONAL POLICIES AND PROCEDURES ARE FOUND IN THE
VOLUSIA COUNTY FIELD TRIP MANUAL
SCHOOL DISTRICT OF VOLUSIA COUNTY

Through the individual commitment of all, our students will graduate with the knowledge, skills, and values necessary to be successful contributors to our democratic society.

THE SCHOOL BOARD OF VOLUSIA COUNTY
Dr. Al Williams, Chairman
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Dr. Margaret A. Smith

DEPUTY SUPERINTENDENT
INSTRUCTIONAL SERVICES
Ms. Bambi Lockman
**FIELD TRIP CRITERIA**

1. **RIGOR**- The field trip needs to maintain the same level of curriculum rigor.

2. **APPROPRIATENESS**- The field trip must be appropriate to the curriculum and align with Common Core.

3. **FIDELITY TO INSTRUCTIONAL TIME**- Consider the travel time and the amount of instructional time lost - does time lost balance out with what they are getting out of the experience?

4. **STUDENT ENGAGEMENT VS. PASSIVE LEARNING**

5. **AN EXTENSION OF THE CLASSROOM**
   - All students will be provided with an equal opportunity to participate in the field trip

6. **SAFETY**- Consider the following:
   - Student Supervision
   - Open environment vs. enclosed environment
   - Student contact with other adults
   - No petting zoos
   - Certified Lifeguard if near water

**PLEASE NOTE: Additional policies and procedures are outlined in the District Field Trip Manual.**

- Field Trips not on the approved county list can take place, with the principal’s approval, only on a non-academic day.

- Field Trips requested but not on the approved county list will be held for consideration and potential addition to the Field Trip Guide for the following school year.

**FOR YOUR INFORMATION**

Complete copies of both the Field Trip Guide and the Field Trip Manual can be found on the Elementary Services website. In addition, field trip permission slips in both English and Spanish can also be found on the site.

- Go to the Volusia County Schools Home Page
- Click on the Department tab at top of page
- Click on Elementary Services under the Instructional Services column
- Click on Field Trip Experiences on the left
FIELD TRIP CHAPERONE GUIDELINES

All chaperones must have a completed volunteer form on file and must be on the cleared county volunteer list.

Your willingness to participate as a chaperone for your child’s educational activities is a wonderful opportunity and we know you will understand the importance of following these guidelines.

☐ An approved Volusia County Schools Volunteer Application must be on file with the volunteer coordinator before a chaperone attends a field trip.

☐ There will be a minimum of one (1) chaperone to ten (10) students.

☐ Chaperones will be designated by the teacher and should be 21 or over and on the volunteer list.

☐ Chaperones will be responsible for a group of students assigned by the teacher.

☐ Chaperones will be responsible for contacting the teacher twice during a full day field trip or once during a half-day field trip.

☐ Chaperones will keep the safety of the students in mind at all times.

☐ Chaperones will ride the school bus or the transportation provided by the school (any exceptions must be approved by the principal well in advance of the field trip).

☐ Chaperones will be responsible for following the field trip procedures as outlined by the teacher.

☐ Chaperones will refrain from smoking in the presence of students.

☐ Additional children/siblings can not accompany chaperones on the field trip.

☐ Family members not designated as chaperones by the teacher are not allowed on school provided transportation.

☐ Family members not designated as chaperones by the teacher may not participate in the field trip.

I have read and will abide by the chaperone guidelines.

__________________________________________  _______________________
CHAPERONE’S SIGNATURE  DATE
### APPROVED KINDERGARTEN FIELD TRIPS

- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Lyonia Preserve
  - Rose Bay
- Art Centers
- Auditoriums/Performing Art Centers
- Community Malls
- Daytona 500 Experience
- Farms, High School Agricultural Farms
- Fire Stations
- Grocery Stores
- Historic Preservation Sites
- Museums
- Parks
- Pioneer Settlement for the Creative Arts
- Planetariums
- Plays/Musicals
- Police Stations
- Public Libraries
- Pumpkin Patches
- Restaurants
- Senior Centers
- Volusia County Fair
- World Golf Center Educational Programs
- (St. Augustine)
- YMCA Swimming
- Zoos

### APPROVED FIRST GRADE FIELD TRIPS

- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Lyonia Preserve
  - Rose Bay
- Airports
- Art Centers
- Daytona 500 Experience
- Farms, High School Agricultural Farms
- Grocery Stores
- Historic Preservation Sites
- Hospitals
- Kennedy Space Center
- Museums
- Parks
- Performing Arts Centers
- Pioneer Settlement for the Creative Arts
- Planetariums
- Post Office
- Public Libraries
- Restaurants
- Wildlife Refuge Parks
- World Golf Center Education Programs (St. Augustine)
- YMCA Swimming
- Zoos

### APPROVED SECOND GRADE FIELD TRIPS

- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Lyonia Preserve
  - Rose Bay
- Art Centers
- Community Malls
- Cultural Festivals
- Daytona Cubs-Education Day
- Daytona 500 Experience
- Historic Preservation Sites
- Marine Centers
- Museums
- Nurseries (Foliage)
- Performing Arts Centers
- Pioneer Settlement for the Creative Arts
- Planetariums
- Ponce Inlet Lighthouse
- Restaurants
- State Parks
- World Golf Center Education Programs (St. Augustine)
- Zoos
### APPROVED THIRD GRADE FIELD TRIPS
- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Lyonia Preserve
  - Rose Bay
- Aquatic Center (DBCC)
- Art Centers
- Daytona 500 Experience
- Daytona Cubs-Education Day
- EPCOT
- Historic Preservation Sites
- Kennedy Space Center
- Marine Centers
- Museums
- Orlando Science Center
- Performing Arts Centers
- Pioneer Settlement for the Creative Arts
- Planetariums
- Ponce Inlet Lighthouse
- Restaurants
- Sea World
- Silver Springs
- Solid Waste Management
- State & National Parks
- World Golf Center Education Programs (St. Augustine)

### APPROVED FOURTH GRADE FIELD TRIPS
- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Legendary Florida
  - Lyonia Preserve/Scrub Jay Habitat
  - Rose Bay
- Art Centers
- Daytona 500 Experience
- Daytona Cubs-Education Day
- Epcot
- Government Buildings
- Historic Preservation Sites
- Kennedy Space Center
- Marine Centers
- Movies (Special Science/History Events)
- Museums
- Orlando Science Centers
- Performing Arts Centers
- Pioneer Settlement for the Creative Arts
- Planetariums
- Ponce Inlet Lighthouse
- Sea World
- Silver Springs
- Solid Waste Management
- St. Augustine
- State & National Parks
- World Golf Center Education Programs (St. Augustine)

### APPROVED FIFTH GRADE FIELD TRIPS
- Adjunct/Environmental Learning Classrooms
  - Bicentennial Youth Park
  - Lyonia Preserve/Scrub Jay Habitat
  - Rose Bay
- Art Centers
- Daytona 500 Experience
- Daytona Cubs-Education Day
- Epcot
- Government Buildings
- Historic Preservation Sites
- Kennedy Space Center
- Marine Centers
- Movies (Special Science/History Events)
- Museums
- Orlando Science Center
- Performing Arts Centers
- Pioneer Settlement of the Creative Arts
- Planetariums
- Ponce Inlet Lighthouse
- Sea World
- Silver Springs
- Solid Waste Management
- St. Augustine
- State & National Parks
- World Golf Center Education Programs (St. Augustine)