School Advisory Council Meeting
Sample ABC Elementary

September 8, 2010  2:30 – 4:00 PM
Multi Purpose Room

Agenda
1. Welcome………………………………………………………………………………SAC Chair
2. Review/Approve SAC minutes – August 2, 2010………………………..Secretary
3. SAC Membership…………………………………………………………………….SAC Chair
   • Inform members of any deletions. New members can only be appointed with the
     approval of the SAC – remember to submit an Additions/Deletions Form
     reflecting any changes to your membership.
4. Title I Monthly Updates (Required for all Title I Schools)………………..Principal
   • Project Update
   • Budget Update
   • Parent Input/Remarks
5. SAC Budget Review……………………………………………………………………Secretary
   • Include School Improvement Budget information
6. SAC Funds Requests……………………………………………………………………Teachers
   • You may have a process for teachers to request SAC funds – this would be the
     time to either allow teachers to present their requests or time to discuss requests
7. Principal’s Report…………………………………………………………………………Principal
   • Might include updates on new projects, events, data, progress of the SIP, etc.
8. District Advisory Council Update………………………………………………..DAC Rep
   • Quick review of last DAC meeting by DAC Representative
9. SAC Training……………………………………………………………………………SAC Chair
   • Each meeting may include some form of training (ie. new member training*,
     collaborative partnering*, shared decision-making*, new program training, etc.)
     *Required for 5 Star
10. SAC Sub-Committee Updates……………………………………………………….Sub Committee Chair
    • If you have sub committees you will need to allow time for updates
11. Public Input (required on every agenda)………………………………………..Public
12. Open Discussion/Issues/Concerns………………………………………………….All
13. Adjournment……………………………………………………………………………SAC Chair

Dates to Remember
• Open House – September 16th (6:30 – 8:00 PM) – Help needed at SAC table
• Next SAC Meeting – October 15th (2:30 – 3:30 PM) – Multi Purpose RM

Great discoveries and improvements invariably involve the cooperation of many minds.
- Alexander Graham Bell