1. Go to vcsedu.org

2. Click on VPORTAL at the top of the screen.

3. Click on Click to Login.

4. Where it says someone@example.com type your email.
   a. Remember, your email is formatted like this 1abcd@vcs2go.net

5. Where it says password, type your 8 digit birthday.

6. When Vportal loads, click , this is our gradebook icon.

7. On this screen you will see the homepage as shown below.
8. Then follow the steps below to access the Midterm Progress Report. (These tabs are located in the top right section of the home screen shown above.)