

I, ____Ramonita Ortiz_____, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school parent and family engagement plan and distribute it to parents of participating children and make available the parent and family engagement plan to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement plan;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

Mission Statement

Parent & Family Engagement Mission Statement

Through collaborative efforts of the school community, students will be enriched, motivated and encouraged to achieve their highest individual potential; empowering them to participate in a diverse global community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response: The School Advisory Council (SAC) meets monthly and is responsible for the planning, review and improvement of the Title I program. All parents are invited to be members of the Team Volusia Elementary SAC. SAC members provide input on the Parent & Family Engagement Plan and the Title I budget was discussed, as well as all other plans related to school improvement. Parent surveys are also used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title I, Part C	Parent support is offered through migrant services such as translation, tutoring, parent/kid activity nights and workshops on school success, Migrant Parent Advisory Council, medical and food assistance programs referrals.
2	Title X, Homeless	School works closely with coordinator to ensure that homeless students have school supplies, community resources and transportation.
3	Title I, Part D	Head Start VPK works with our school staff to coordinate transition plans for students and ensure continuity of services.
4	Title I Part A	Supplemental Tutoring before or after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on-going staff development as determined by the results of FSA data.
5	Title II	The district provides on going Professional Development in the core subject areas to ensure quality instruction and student success.
6	Title III	Additional support and resources provided by the school will be discussed with parents during LEP committee meetings. The district ESOL Coordinator and staff provide ongoing support and professional development to teachers and paraprofessionals to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Open House date and activities	Principal	September 2019	Date set on school calendar, Advertised on marquee and flyers
2	Prepare agendas for Open House	Principal	September 2019	Completion of agenda
3	Gather information on Title I such as brochures and	Principal	September 2019	Information prepared for distribution

	PowerPoint outlining services			
4	Train teachers about plans/goals of Open House	Principal	September 2019	Faculty meeting minutes and comments
	Advertise Open House	Principal Teachers	September 2019	School calendar, school website, newsletters, flyers, Connect 5 message, Classroom newsletters
	Prepare information on curriculum and class expectations	Teachers	September 2019	Title I Parent Survey
	Annual Title I Meeting	Principal	September 2019	Parent Survey Forms
	Open House Annual Title I Meeting	Principal	September 2019	Sign in sheets, Parent input forms

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

Response: Workshops and meetings will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. Activities such as Open House, Annual Title I meeting and various informational nights are held in the evenings. Generally, SAC meetings are held after school. Input for the School Improvement Plan is solicited from parents; we schedule input times in the morning, afternoon, and evening to ensure that parents can participate. Parent Input is also on every SAC agenda. Also, parents have the opportunity to provide input on our school website as well as the front office.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Principal/School Staff	Provide information to parents regarding Title I services available	September 2019	Sign-In sheets, parent input form
2	Parenting Training, SAC Membership Training	School Staff	Increase parents' knowledge of academic expectations and foster parent/school partnerships	September 2019	Sign-in sheets
3	Family Literacy,	School Staff	Provide parents with strategies to increase	Spring 2020	Parent program evaluations

	Parents-to-Kids(English/Spanish)		family literacy		
4	Reading Strategies, Literacy Night Read-a-thon	School Staff	Provide information to parents on how to help their children be better readers	Spring 2020	Parent input form
	Student Academic Achievement Standards and Title I Program Information, Open House	School Staff	Provide information to parents on expectations and how parents can help their children	September 2019	Sign-in sheets, Title I Survey, parent input form
	Kindergarten Orientation	Principal, Guidance Counselor, Academic Coach	Provide parents of incoming Kindergarten students information regarding school programs, enrollment, and parent resources	May 2020	Sign-in sheets, parent input form
	Parent Leadership Conference	Principal, Guidance Counselor, ESOL Staff, Reading Coach, Intervention Teacher	Provide information in English and Spanish for our ESOL parents including parent resources, curriculum guides, and volunteer information	October 2019	Sign-in sheets, parent input form, survey
	Math Night Make & Take	K-5	Parents and students will be invited to a night to participate in creating math activities related to the standards to practice at home.	Dec. 2019	Sign in sheets, surveys, parent input form
	FSA Parent Info	3-5	Provide parents information regarding the FSA assessment.	January 2020	Surveys, parent input form
	Title I Parent Discussion Meeting	K-5	Parents were invited to a question and answer session with representatives from DOE.	February 2020	Sign-in sheets, parent input form
	FACT FAIR	K-5	Parents were invited to a community resource fair.	April 2020	Handouts, community resources, backpacks
	Science Expo	5	Parents were invited to view Science Fair programs and information regarding 5 th grade Science test.	March 2020	Handouts, parent input form

	Science Night	K-5	Parents and students will be invited to a night filled with activities to explore a topic in science.	Nov. 2019	Hands on Activities, Parent input form
	Publix Math Night	K-5	Parents and students will be invited to Publix to compete math related activities.	Sept. 2019	Math activities, sign in sheets, parent input forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement PIRC's Training "Family Friendly Schools"	PIRC Representative, Title I Contact	Provide school staff with strategies for encouraging parents to participate in the educational process to increase student achievement.	Spring 2020	Sign-in sheets, agenda, presentation materials, Title I survey
2	Different Levels of Parent Involvement (DLOPI)	Principal	Improve the ability of staff to work effectively with parents	Fall 2019	Sign-in sheets, agenda, presentation materials, input sheets
3	Presentation of Parent Involvement Plan at Faculty Meeting	Principal, Title I Contact	Teachers will learn about Title I programs and services to increase parental involvement.	September 2019	Sign-in sheets, presentation materials
4	Value of Parental Involvement: A quarterly newsletter will be distributed to teachers that includes information on the value of parental involvement.	Principal, Title I Contact	Improve the ability of staff to work effectively with parents by providing examples of best practices for parental involvement.	Quarterly throughout the year	Handouts, email communication
5	Communicating with Parents	School Staff	Shared information regarding how to communicate effectively with parents to increase student achievement.	Spring 2020	Agenda, handouts, sign-sheet, PowerPoint

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more fully participating in the education of their children.

Response: Deltona Lakes Elementary has an area designated Resource center for parents and VIPs that is open to families daily from 7:30-2:45. The Center provides a computer with internet access that families may use. Parents have access to information to help them work with their students and are connected to community resources. Deltona Lakes Elementary hosts the "Parents to Kids" literacy program for families every year in English and Spanish pending funding. Deltona Lakes Elementary holds numerous family activities throughout the year to encourage families to take an active interest in their child's education. "Meet the Teacher" and "Open House" are held in August and September. At these events, parents meet teachers and learn about curriculum and expectations for the year. Parents are encouraged to volunteer in the classroom and to join PTA. Information on Title I programs are shared at the Annual Title I Meeting using brochures and an informational PowerPoint.

Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Response: Information about Title I programs will be provided through newsletters, booklets/brochures, and an informational PowerPoint shown during Annual Title I meeting. The Title I Parent & Family Engagement Plan brochure and Title I booklet are provided during the meeting. PIRC information is on our website, at our front desk, and is sent home with students via backpack. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, and through newsletters. Assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via parent input forms, the school website, interim reports, and in the student's daily planner.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Information regarding parent participation is provided to parents via school website, Connect5 phone messages, newsletters, parent/teacher conferences, workshops, and meetings. District information is available in English and Spanish. When requested, the District will provide a translator if school staff is not able to assist. Books and videos are available in Spanish to parents at the school. ESOL paraprofessionals translate information for parents over the phone and at conferences. The newsletter is translated into Spanish. There is a Parent Leadership Committee meeting for parents of ELL students. The Parents-to-Kids program is offered yearly in English and Spanish. Parents with special needs are accommodated. Deltona Lakes Elementary is handicapped accessible.

Discretionary Activities

Discretionary School Level parent and family engagement plan Components Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline	
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Provide literacy training to parents to help their children learn to read	School Staff	Provide information on how parents can help their children with reading.	Spring 2020	
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Offer various opportunities throughout the year to promote reading with their children such as Dads, Donuts and Books, etc.	School Staff	Provide information on how parents can help their children with different reading strategies.	Spring 2020	
3						
4						

Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan.

Please upload into SharePoint and keep copies for our records.

Upload Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Upload Evidence of Parent and family engagement in Development of Parent-School Compact

Note: As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload into SharePoint and keep copies for your records.

Evaluation of the previous year's Parental & Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting	1	313	Provided information on Title I programs at our school.
2	Open House	1	343	Classroom teachers presented information about their classroom.
3	Meet the Teacher	1	454	Students and parents are able to meet their child's new teacher.
4	Parent Training SAC	1	20	First SAC meeting to train new SAC members on process.
5	Math Night	1	30	Literacy games were played with students and parents.
6	Dads and Donuts	1	135	Reading games were played in the morning while Dads ate donuts with their child.
7	Kindergarten Orientation	1	20	Held to introduce our new kindergarten students and parents to our school.
8	3 rd Grade FSA Information Night	1	27	3 rd grade parents were invited to share specific 3 rd grade FSA information.
9	Science Night	1	57	Parents and students were invited to a night of science exploration about the Sun, Moon and the Stars.
10	Publix Math Night	1	34	Parents were invited to Publix to shop and work on math related problems.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, 2019-2020

communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent involvement training, VIPS and parent resource center	1	67	Staff/teachers were given information on parents resources and tips for parent involvement.
2	Designee compiles a quarterly newsletter	4	800	Keeps parents/teachers informed of what is happening at school. Improve the ability of the staff to work effectively with parents.
3	Presentation of the PFEP	2	67	Teachers and parents will learn about Title I programs that are available.
4	Parent Involvement PIRC's training	1	10	Provide school staff with strategies for encouraging parents participation.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	High number of working parents in all subgroups with varying long hours.	Email communication, after hour meetings and activities, use of remind me texting app for parent communication and Connect 5 phone reminders.
2		
3		
4		

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		

3		
4		

Please return completed Parent & Family Engagement Plan to your Parent & Family Engagement Facilitator.
