

Edgewater Public School Puts Their Bobcats First!!!

2020-2021



#Together

<https://youtu.be/1k8craCGpgs>

Edgewater
Public School
Reopening Plan -
COVID - 19
Safety Plan



WEAR A
CLOTH
MASK



PRACTICE
SOCIAL
DISTANCING



WASH
HANDS
OFTEN



Arrival

Identify procedures for:

<p>Multiple points of entry</p> <ul style="list-style-type: none">• Multiple holding areas for students• Supervision plans• Buses, walkers, parent drop-off areas, and student parking	<ul style="list-style-type: none">• We will have five holding areas. A supplemented teacher or para will be in each area.• Holding Areas-<ul style="list-style-type: none">▪ Media- 5th grade▪ Outside PLC room - 4th▪ Outdoor classroom and Pavilion- 2nd & 3rd▪ Café- K & 1st▪ Bobcat Blvd. - K & 1st• Multi/VPK/PK students will be greeted by their para at the gate/bus and will return to their class.• There will be an administrator and one supplemented teacher at the bus loop/café area and an administrator, guardian and 1 supplemented teacher at the parent drop-off/walkers' loop.
<p>Temperature Checks</p>	<p>Temperature checks will take place at parent pick up, office, & bus loop for all students. We will have an adult at each temperature check location. Temperature checks will take place in the main office for all late students. If a student has a temperature of 100.4 or higher, they will sit on the bench in the bus loop and/or parent loop.</p>
<p>Student breakfast</p>	<p>Students will enter the line area and use the hand sanitizing station before picking up their breakfast. Students will wear masks in the café line. They will be social distanced at tables. All tables will be facing forward towards the stage.</p>
<p>Before school meetings, programs, and athletics</p>	<p>Meetings, programs, and athletics will not be held before school.</p>
<p>Inclement Weather</p>	<ul style="list-style-type: none">• Holding Areas-<ul style="list-style-type: none">▪ Media- 5th grade▪ Outside PLC room - 4th - Move to hallway by their classroom doors▪ Outdoor classroom and Pavilion- 2nd & 3rd - Move to hallway by guidance and restrooms▪ Café- K & 1▪ Bobcat Blvd. - K/1

Arrival Procedures

Breakfast

- Bus students will arrive through the cafeteria doors with Mrs. Jones and temperature checks will be administered.
- All K & 1st graders will eat breakfast in the cafeteria or will be sitting outside of the kindergarten classrooms on Bobcat Blvd. and Cub Ave.
- 2-5th grade students will get their breakfast and proceed to their morning holding areas.
- Multi/VPK/Blended have breakfast at 7:55am-8:25 am
- Students will be required to wear masks when walking in and around campus, in the cafeteria line until they reach their assigned seat in the cafeteria for breakfast. Students will sit in socially distanced seats marked with a paw print sticker.

****All students and staff must wear a mask during arrival/dismissal procedures/transitions.****

Holding Areas

- K/1st - Kindergarten hallway(Bobcat Blvd/Cub Ave.) (unless eating breakfast in the café)
- 2nd /3rd - Pavilion
- 4th- Courtyard picnic tables
- 5th- Media Center
- Temperature checks will be administered at each holding area.
- Supplemented Morning Supervision Duty begins promptly at 7:15am.
- **Rainy Day Procedures:**
 - Holding Areas-
 - Media- 5th grade
 - Outside PLC room - 4th - Move to hallway by their classroom doors
 - Outdoor classroom and Pavilion- 2nd & 3rd - Move to hallway by guidance and restrooms
 - Café- K & 1
 - Bobcat Blvd. - K/1

Class Transitions

Identify procedures for:

Staggering of classes	Staggered lunch time for classes. 10 am - 1 pm. This will limit the number of classes in the hallway at one time and the number of students in the cafeteria.
Directional signage	Directional signage will be posted and visible. There will be signs in the office and other appropriate areas, stickers on seats in the cafeteria for students to know where to sit, stickers in the hallways to show direction of the hallway.
One-way hallways	EPS Map will show one - way hallways for students to travel to cafeteria, Media, STEM, Music, Guidance, PE, and recess.
Supervision in the hallway	Teachers will always supervise their classes in the hallways.
Supervision at the restroom areas	5 th grade, one 2 nd grade and Mild classes are the only classrooms without restrooms in their room. Teachers and Paras will supervise their students at the restroom area. Administration and the school guardian will also frequently monitor the restroom area.

Lunch

Create a comprehensive plan to include the following:

Lunch schedule	Each grade level will have their own designated time in the cafeteria to limit the number of students.
Seating layout	All students will face forward at the tables, one on each end of the table and then one in the middle of the next table and so on. Students will have dividers at each seat.
Seating assignments/charts	Teachers will be required to submit a seating chart for the café to administration and students will sit on the paw sticker on the bench.
Directional signage	Directional signage will be posted and visible for all to see on walls and the floor.
Floor markings	Students will be taught how to maintain social distancing. The directional signage will guide them where to walk.
Supervision schedule	The dining aides and administration will be supervising the cafeteria.
Plan for students purchasing lunch vs bringing lunch	Students purchasing a lunch will stand in line wearing a mask and using the floor markings. Students bringing a lunch will sit in their assigned seat on the paw sticker.
Cleaning and sanitation procedures	Students will enter the line area and use the hand sanitizing station before picking up their lunch. Students will clean their area prior to dismissal. The dining aide will sanitize tables prior to the next grade level entering.
Dismissal from lunch to class	Train students to put masks back on before standing up to be dismissed. Teachers will pick students up from the designated pickup area outside of the cafeteria. The administrator will dismiss and walk them to this

Classroom

Identify procedures for:

Removal of non-essential furniture <ul style="list-style-type: none">• Storage of unused furniture	Teachers will be notified to remove non-essential furniture from classrooms. Storage of unused furniture will be in our storage sheds.
Furniture placement to maximize classroom space (3 - 6 feet spacing)	Teachers will place furniture to provide 3-6 feet spacing of students facing in one direction. This will be noted on classroom seating charts.
Hand sanitizing upon entry of classroom	Hand sanitation stations will be in each classroom. Teachers will instruct the students how and when to use the sanitation stations.
Assigning textbooks and technology	Textbooks will be kept in individual student desks, cubbies or on the tables behind the dividers. Students will hand sanitize before using technology. See sanitation plan below.
Seating charts	Teachers will create seating charts for each classroom and submit them to administration.
Small group instruction	Students and teachers will wear masks and use dividers during small group instruction. Teachers will maintain seating charts for small group instruction.
The required two-minute exit cleaning plan <ul style="list-style-type: none">• Cleaning and sanitizing of desks• Cleaning and sanitizing of technology, textbooks, and other school resources.	During the first week of school, teachers will model for students (daily) how to complete the two-minute cleaning plan between all transitions including cleaning desks, technology, textbooks, and school resources. Students will practice while teacher observes.
Departmentalization	Students will move to the next classroom and bring their desk shield with them.



Desk Shield for Students

COVID – 19 Safety Procedures

Teacher Kit Items

Hand Sanitizer with Pump

Disinfectant Spray
Wipes, disinfectant
Spray Bottle, 1 Qt
Masks, disposal
Masks, washable
Gloves
Face Shield
Paper Towel



ESE Teacher additional items

Shields

Masks, disposal N95

Gown, disposal - 10/PK

Recess

Identify procedures for:

Locations on campus

Primary, Intermediate playgrounds and area on both sides of the barn.

Safe play activities for students

Teachers will supervise students at recess to ensure social distancing. Students must stay with their class in their zone. They may not use the equipment. Teachers need to think about what students can do without touching items.

Inclement Weather

Students will remain in their classrooms during inclement weather.

Special Area

Identify procedures for:

Plan A: Special Areas travel to classrooms

- Outline Special Areas utilized for your school
- Locations

Art, STEM/AG, Music, and Media teachers will travel to classrooms for special area.

Students will transition to PE. PE will be supervised for social distancing. PE will use activities that do not require touching of objects. STEM/Ag can go to the barn area for outdoor instruction while being supervised for social distancing.

Plan B: Special Areas utilize their own spaces with cleaning procedures for each transition

- Outline Special Areas utilized for your school
- Describe the transition plan

Students will transition to Art, STEM/AG, Music, and Media. Special area teachers will model for students how to complete the two-minute cleaning plan between all transitions including desks and school resources. Special area teachers will supervise this process.

Students will transition to PE. PE will be supervised for social distancing. PE will use activities that do not require touching of objects. STEM/Ag can go to the barn area for outdoor instruction while being supervised for social distancing.

Clinic

Identify procedures for:

Students and/or staff with a fever above 100.4 upon entry:

- **Isolation area**
 - **Designated area**
 - **Staff responsible**

The designated isolation area will be in the clinic in the main office behind a divider. Nurse will supervise the student.

Office staff, the nurse, and administration could all be responsible for supervision.

Contacting parent/guardian for pick-up

Administration or school nurse will be responsible for communicating with parent/guardian.

Principal/designee to communicate the return to school policy with parent/guardian

Principal or assistant principal will communicate the return to school policy with the parent/guardian.

Main Office

Identify procedures for:

Limiting visitors on campus

Volunteers and visitors will not be allowed on campus at any time.

Limiting crowding in the main office

Three visitors will be allowed in the main office at one time. All remaining visitors will wait outside.

Posting the guidelines for:

- Wearing masks
- Social distancing
- Temperature check

Signage will be posted to display guidelines for wearing masks, social distancing, and temperature check outside and inside the main office.

Front office staff will help with the hand sanitizing station and disinfecting the front office seating and touch areas.

Media Center

Identify procedures for:

Book checkout and return

Students will always wear masks in the media center. Signage will be posted for social distancing when students are checking out books. The number of students in the media center will be limited. When students return books, the books will remain untouched for the designated amount of days.

Sanitation of tables following class, small group, or use as holding area for students

The media teacher and media office specialist will ensure sanitation of tables/chairs in the media center after use as a holding area or small groups. Media teacher and office specialist will use dividers when working with students.

Lunch (students eating in media, if applicable)

5th grade students will eat breakfast in the media center and it will be a holding area for other 5th grade students. Seating chart for breakfast will be made. Students will not eat lunch in the media center.

Dismissal

Identify procedures for:

Staggered dismissal	<p>Bus: K, 1st, & 2nd grade students who ride the bus will be walked by their designated teacher to the bus loop @ 2:20pm.</p> <p>Bus: 3rd, 4th, & 5th grade bus riders will be walked to the bus loop @ 2:25pm.</p> <p>Parent Loop: K, 1st, & 2nd grade parent pick-up students will be walked to the designated parent pick up area in the loop by an assigned teacher @2:25pm.</p> <p>Parent Loop: 3rd, 4th, & 5th grade parent pick-up students will be walked to the parent loop at 2:30pm.</p> <p>Parent Loop: Each parent vehicle will have a ½ sheet sized car tag with their child's first name, last name, and grade level placed on their dash.</p> <p><u>Extended Day</u>: Students will be walked to the cafeteria at the 2:30pm bell.</p>
Multiple points of exit <ul style="list-style-type: none">• Supervision plans• Buses, walkers, parent pick-up areas	<p>Bus riders will exit through the double doors to the left of the front office while adhering to social distancing & wearing masks.</p> <p>Parent pick-up students & walkers will be walked to their areas by a specified teacher from their grade-level and will be socially distanced as much as possible while wearing masks.</p>
Inclement Weather	<p>Bus riders will stay in the hallway between Diaz & DeLosh's classrooms until dismissed by Mrs. Jones.</p> <p>Walkers/car loop students will be held in the PK/Kindergarten and 1st grade classrooms supervised by teachers and be called on MS Teams when dismissed.</p>

Dismissal Procedures

Bus

- K, 1st, & 2nd grade students who ride the bus will be walked by their designated teacher to the bus loop @ 2:20pm.
- 3rd, 4th, & 5th grade bus riders will be walked to the bus loop @ 2:25pm.

Extended Day: Students will be walked to the cafeteria at the 2:30pm bell.

****All students and staff must wear a mask during dismissal procedures/transitions.****

Parent Pick-up

- K, 1st, & 2nd grade parent pick-up students will be walked to the designated parent pick up area in the loop by an assigned teacher @2:25pm.
- 3rd, 4th, & 5th grade parent pick-up students will be walked to the parent loop at 2:30pm.
- Each parent vehicle will have a ½ sheet sized car tag with their child's first name, last name, and grade level placed on their dash. (2 copies)
 - Example:

**Sarah
Miles
3rd Grade**

Communication

Identify procedures for:

Identify communication contact (principal/designee) and the administrative backup(s) for your school regarding COVID-19 related situations.

Principal will be the main contact for communication for Covid 19 related situations.

Assistant principal will be the back-up for communication.

Question/Answer

Edgewater Public School