

# Electronic Information services (EIS) Acceptable Use Agreement for Students

## Volusia County Schools

Volusia County Schools provides students with access to computers and/or educational technologies to further the educational goals of the district. Specific schools/classrooms may participate in a program that allows students to use their privately owned, wireless mobile technology to access a Bring Your Own Technology (BYOT) network for curriculum use as directed by the teacher. Prudent security measures such as firewall, anti-virus and malware software are recommended on your personal device. Specific schools/classrooms may participate in a program that issues a Volusia County Schools-owned device to students for use at school and at home. To ensure students benefit from educational technologies, they will adhere to the following guidelines, as well as those specified in School Board Policy 518 and other district policies and procedures governing student conduct.

### On District Owned and Managed Computers:

1. Students will log in to an assigned device using their district provided credentials with permission and at the direction for the teacher.
2. Students will only use programs and devices as authorized by the teacher.
3. Students will not install or download from the Internet any software, including games, on any computers at school.
4. Students will not make any changes to desktop settings or to programs.
5. Students will save their files to their One Drive cloud space and/or a removable device unless advised otherwise by the teacher.
6. Students should exercise reasonable care to ensure any computes or computing devices (USB, memory stick, mobile devices) are virus free and do not contain unauthorized or inappropriate files.
7. Students may use the Internet for only curriculum research and projects assigned by the teacher. Browsing the Internet for recreational purposes is not allowed. Any inappropriate material inadvertently accessed should be reported to a teacher.
8. Students shall not visit non-district supported chat rooms or use instant message without permission and direction from a teacher.
9. Student will use district-supported technologies, including, but not limited to, online resources (e.g. Office 365, web tools, digital textbooks, online collaborative environments, etc.) for educational use only, with permission and at the direction from the teacher.
10. Students shall not give out personal information about themselves or others; this includes any demographic information such as physical address, full name, account name/sign-on and/or passwords.
11. Students will immediately notify the teacher if malfunctions occur on any computer, peripheral devices, or software. Any tampering with hardware, peripheral devices, or software will be considered vandalism and will be handled accordingly.

The use of the Volusia County School computers, computer network, and Internet is a privilege, not a right. I understand that inappropriate usage will result in the cancellation of privileges and/or disciplinary action according the Code of Student Conduct or legal action by school officials. Student activities while using the computer network must be in support of education or research.

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## Support Services Policy #518 - **STUDENT USE**

### **GENERAL NOTICE**

The use of EIS can put new and exciting resources at the fingertips of both students and teachers. Due to the fundamental lack of restrictions on the Internet, parents, teachers and students should be aware that there is a possibility of accessing information that has not been screened by educators and that may not be consistent with other district policies. Individual users will be held responsible for their use of EIS. All students and their parents/guardians shall be required to sign and return an acceptable use agreement provided by the school prior to using EIS.

### **SPECIFIC PROVISIONS ON USE OF EQUIPMENT AND SERVICES**

1. All student use of EIS shall be in accordance with school board policy, the code of conduct, other rules that the individual school may have that supplement school board policy, and the instructions given to the student(s) by staff.
2. The student is responsible for good behavior on the school computer system, just as he/she is while at school or any school district activity. School board policy and school rules for behavior and communications apply.
3. The student shall use EIS for educational purposes only.
4. The student will not access or attempt to access information that is not authorized for the student's access or account.
5. Students are not permitted to use EIS for commercial purposes or product advertising, unless specifically allowed by the teacher as part of the class.
6. Students are not permitted to use EIS for political lobbying or campaigning. This prohibition does not restrict communications with public officials as part of a class activity approved by the teacher.
7. Students are not permitted to access, transmit, receive, submit, or publish any defamatory, abusive, obscene, profane, sexually oriented, threatening, harassing, offensive, or illegal material, any material related to gambling, weapons or terrorist activities, or any materials involving hate speech, or to make any attempt to do so.
8. Students will not use EIS to invade the privacy of and shall not trespass into another student's or employee's folders, work, or files without proper authorization.
9. The student shall abide by all copyright laws and regulations.
10. The student shall not harm, modify, or destroy software or equipment, or interfere with system security or make any attempt to do so.
11. The student shall not introduce unauthorized software into the system.
12. The student shall not use EIS in any way that would disrupt the use of EIS by others.
13. The student shall not allow another individual to access EIS by using the student's account or password, unless the student has authorization to allow such use by others. Students are ultimately responsible for all activity under their accounts.

### **SUPERVISION**

Employees responsible for supervising student use of EIS will provide reasonable guidance and instruction to students on such use. No student shall be permitted to engage in interactive communication using EIS without the expressed permission of the supervising staff member. Interactive communication on the Internet by students shall be closely supervised.

### **SANCTIONS FOR MISUSE**

Any violation of this policy by a student may result in loss of limitation of use of EIS, shall be grounds for discipline under the code of student conduct and/or referral to law enforcement where appropriate under the law, and may result in the student being financially liable for the cost of improper use.

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COMPUTER/EDUCATIONAL TECHNOLOGIES/INTERNET USE CONSENT

**STUDENT**

Name (please print): \_\_\_\_\_

Student ID: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

- I understand that my computer use is not private and that the District may monitor my activity on the networked communication system.
- I understand that any use of the wireless network provided for student-owned technology in designated classrooms under the direction of the teacher is with the understanding that such is generally not secure, not private, and is not anonymous.
- I understand that any use of Volusia County Schools-owned devices for use at home and school under the direction of specific schools/classrooms is with the understanding that I have read and agree to the terms and conditions outlined by the school.
- I have read the Student Support Services Policy 518 and agree to abide by the provisions. Access to Internet sites is filtered and in compliance with the Children’s Internet Protection Act (CIPA). Any attempt to bypass the filter is a violation of district policies and procedures governing student conduct. I understand that violation of these provisions may result in revocation of network access or may result in disciplinary action according to the Code of Student Conduct.

Student’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARENT**

By signing below, I am stating that I have read the Volusia County Student Support Services Policy 518. Access to Internet sites is filtered and in compliance with CIPA. Further, I certify that the information on this form is correct.

Check only one:

I give permission for my child to participate in the District’s Electronic Information Services (including Internet access). I grant permission to the teacher to create an account for free, educational-related websites for students under 13 years of age.

I **DO NOT** give permission for my child to participate in the District’s Electronic Information Services.

Parent’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: it is the parent’s responsibility to complete and submit a new form if circumstances change.**