Welcome Back Timbercrest Students and Families! I am excited for the return of students in August and am looking forward to another successful year. I have had the privilege of watching many of your children grow and develop over the years, and I appreciate being part of this process. The Timbercrest staff has worked extremely hard to prepare for the return of our students. I am reminded of the dedication of each member of the Timbercrest family to provide opportunities for all to succeed. Student health, safety, and achievement are the top priorities at Timbercrest.

Timbercrest has a positive school climate that challenges and encourages students to reach their full potential in the pursuit of excellence. The tradition of excellence at Timbercrest is possible because of the hard work and support of our teachers, support staff, administrators, business partners, and families all working together for a common goal of meeting the individual needs of each student while developing lifelong learners. Our staff is focused on maintaining high standards and expectations for student learning. Our goal is to help teach students the knowledge and skills necessary to be successful in life.

As the Proud Principal of Timbercrest, I am honored to be serving our school community. I look forward to building upon the relationships within the Timbercrest family as we continue to help shape individuals that have a positive impact on the community. These relationships are essential when creating the best possible learning environment for all. If there is ever a need for my assistance, please feel free to contact me.

Respectfully,

Lonnie Tidmarsh
Principal
Timbercrest Elementary

Below are a few of the health/safety procedures and reminders that have been established as part of the Timbercrest reopening plan during the 2020-2021 school year. These changes have been made to keep all our students and staff safe while on campus.

**Arrival/Dismissal**

- Parents will no longer be able to park in the parent loop at arrival and dismissal. All parents must use the parent loop drop off/drive up in the morning and afternoon.
  - Parents **will not** be allowed to walk their child(ren) to class.
Parents will not be allowed to park in the parent loop at dismissal to retrieve child(ren) from school. You must wait in your car at dismissal.

Parents walking their child(ren) to school will have a drop off location within the parent loop and outside the campus access area.

- **Stagger Dismissal Times:**
  - Parent Pick-up: 2:30 pm (Early Release 1:30 pm)
  - Bus/Bikers/Walkers: 2:33 pm (Early Release 1:33 pm)
  - Day Care/EDEP: 2:36 pm (Early Release 1:36 pm)

- Students’ temperatures will be taken prior to entering campus.
  - Students with a fever at/above 100.4 prior to entry will be sent home. Students with a fever at/above 100.4 during the school day will be escorted to the clinic for further evaluation.

- All teacher conferences, meetings with guidance, meetings with administration, ELL meetings, IEP meetings, 504 meetings, PST meetings, etc. will be by appointment only and virtually when possible.

**Campus Transitions**
- Teachers and staff will supervise campus transitions and social distancing signage is posted throughout campus.
- Students and staff will wear mask/face coverings at all times when transitioning on campus.

**Cafeteria**
- Students will be spread out within the cafeteria during breakfast and lunch. Students will have assigned seats at lunch.
- School Way Café will use grab and go style meals for students utilizing School Way Café.
- Students will utilize plexiglass shields while eating lunch when possible.
- Timbercrest will provide each student with a lanyard to secure their mask while eating and drinking at lunch.
- Parents/Guardians will not be able eat breakfast and/or lunch with students on campus.

**Classroom**
- Student desk/tables will be placed in classroom to maximize space. Students will be assigned to specific seats in the classroom.
- Plexiglass shield, provided by the district, will be utilized one per student.
- Hand sanitizing station will be utilized in each classroom. Social Distancing/Hand Sanitizing signage will be in every classroom.
- Students will utilize individual student supply bins. Included would be such items as pencils, markers, crayons, scissors, pencil sharpener, highlighters, dry erase markers, etc.

**Clinic**
- The clinic has been extended for the 2020-2021 school year to include a quarantine area. This area will be supervised and used to house students/faculty experiencing COVID-19 symptoms prior to leaving campus. This area will be away from other students/staff to prevent contamination.
Main Office/Conferences

- Temperature checks and face coverings prior to entry to campus will be required for scheduled teacher conferences, meetings, and/or any scheduled appointments on campus.
- Only essential personnel and/or volunteers will be allowed on campus following social distancing guidelines.

Cleaning Protocol

- ABM will clean and restock bathrooms daily and/or as needed throughout the day.
- Teachers will initiate, supervise, and assist (as needed) the cleaning and sanitizing of desk, technology, textbooks, and other school resources throughout the day.

Contact Information

- It is essential that parents/guardians have up to date contact information on file at Timbercrest. This includes phone numbers and addresses. Please make sure that if you change your phone number or address that you contact the school immediately.

Thank you for your continued support as health and safety is the top priority at Timbercrest Elementary. If you would like additional information on the reopening plan, please visit the district website page https://www.vcsedu.org/reopening-roadmap and/or call the front office at (386) 575-4221.